

APPLICATION FORM FOR SINGLE HIRE BCSA FACILITIES

Please complete the form and return to BCSA Club Manager at the above address.

All dates are provisional and subject to confirmation contract.

CONTACT DETAILS			
Organisation name:			
Contact name:			
Contact Address:			
Postcode:			
Membership number:			
Landline number:		Mobile number:	
Email Address:			

BOOKING INFORMATION			
Date required:		Time; from & to:	
Purpose of booking			
Estimated No of people: (see conditions of hire)			

REFUNDABLE DEPOSIT £150 (£300 if 21 or under birthday party) to be paid at the time of returning the hire agreement. This deposit will be returned subject to the hire conditions being met.

FACILITY REQUIRED and CHARGES (Tick relevant box and include other details below)

BALLROOM	MEMBER	NON MEMBER	LOUNGE	Member	Non member
Evening only Friday & 19.00 - 23.30	£150	£195	Evening 18.30 - 23:00	£60	£95
Evening only Saturday 19:00 - 23.30	£180	£220			
Evening Sunday - Thursday 19.00 - 23.00	£75	£105	Daytime 08.00 - 18:00	£100	£125
Daytime 08.00 - 18.00	£250	£310			

SKITTLES	Member	Non member
Evening 19:00 onwards	£35	£45
Bar Extension per half hour	£40	
Total for booking	£	

CATERING	
No catering required	
Club catering	
Own catering <small>(no use of kitchen facilities)</small>	

For bookings outside of normal opening hours please ask for a quote. Charitable events should also request a quote.

Signed: Date:

FOR OFFICIAL USE ONLY:

Deposit received:				Amount:	Date:	Signed:
Yes		No				
Deposit returned:				Amount:	Date:	Signed:
Yes		No				